



# IAESTE

INTERNATIONAL ASSOCIATION  
FOR THE EXCHANGE OF STUDENTS  
FOR TECHNICAL EXPERIENCE

# Welcome!

## IAESTE LC Darmstadt

29.11.2023

Info Event Outgoing

# DAAD



# Agenda

1. About IAESTE
2. Outgoing and Application
3. Volunteering
4. Q & A
5. Experience Report



IAESTE  
LC DARMSTADT

# What is IAESTE?

International **A**ssociation

for the **E**xchange of **S**tudents

for **T**echnical **E**xperience

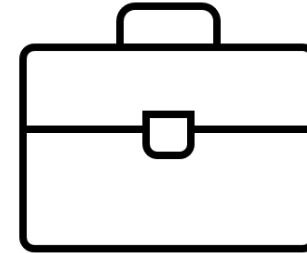


→ Global exchange of technical internships

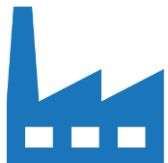
# IAESTE in Numbers



83 Nations



3000 Internships per year



>3000 Employers



>300 Local Committees



>3000 Volunteers

# IAESTE Philosophy



Work.



Experience.



Discover.

# An IAESTE internship is...

- ... offered **exclusively** for IAESTE
- ... usually **2-3 month** long
- ... sufficiently **paid** (to cover cost of living abroad)
- ... usually in **English** at work
- ... **easy** to prepare

# Benefits of IAESTE



**Culture**



**Languages**



**Networking**



**Fun**



**Lodging  
Visa  
etc.**



**Timesaving**



**Free application,  
paid job**



**Local  
support  
abroad**



# IAESTE

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How to get an IAESTE internship?

# Application



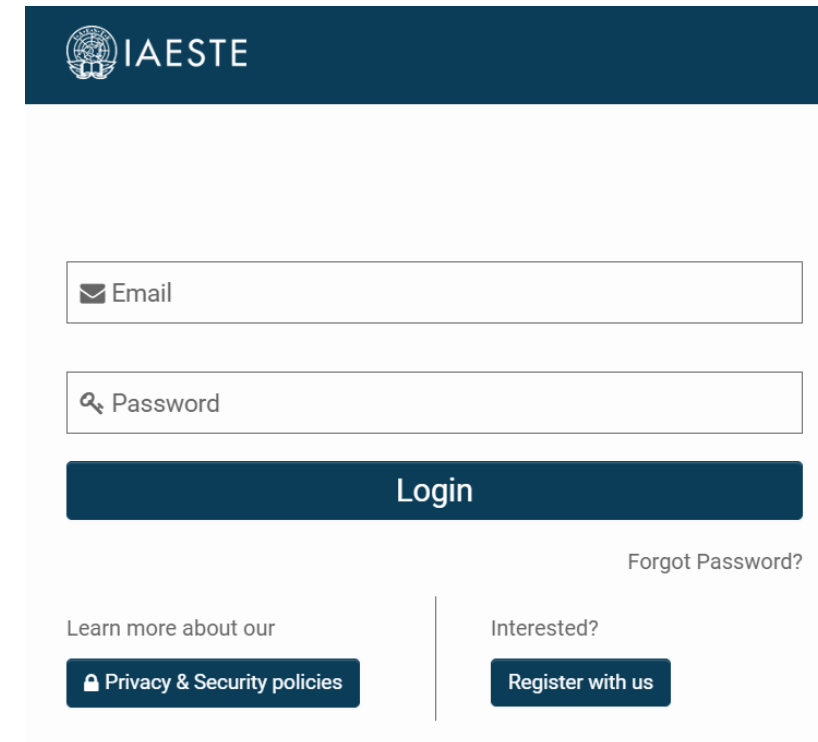
# Requirements

1. During your internship you are **enrolled** at a university in Darmstadt / Frankfurt / Mainz / Aschaffenburg
2. You completed your **3rd Bachelorsemester**
3. For internships outside of the EU you need to have a **passport** that is valid during the period of your internship.  
An ID card is not sufficient!

# Exchange Platform

Central Tool for administration on [www.iaeste.net](http://www.iaeste.net)

- ✓ Register
- ✓ Upload documents
- ✓ Get verified
- ✓ See offers
- ✓ Check status of your application



The screenshot shows the IAESTE login interface. At the top left is the IAESTE logo. Below it are two input fields: 'Email' and 'Password'. A dark blue 'Login' button is positioned below the password field. To the right of the 'Login' button is a link for 'Forgot Password?'. At the bottom left, there is a link 'Learn more about our' with a 'Privacy & Security policies' button below it. At the bottom right, there is a link 'Interested?' with a 'Register with us' button below it.



# Internship Example



## IAESTE COLOMBIA

### INTERNSHIP OFFER

Ref. No. CO-2022-██████████

#### Internship Host Information

Internship Host: Universidad del Valle

Cali  
Colombia

Website: <https://www.univalle.edu.co/>

Location of placement: Cali  
Nearest airport: Alfonso Bonilla Aragón  
Working hours per week: 40.0  
Working hours per day: 8.0

Number of employees: +100

Business or products: Education & Research

#### Student Required

General Discipline: BIOLOGICAL AND BIOMEDICAL SCIENCES;  
OTHER

Completed years of study: 4

Field of Study:  
Entomology

Student status requirements: Required during the whole period of training

Language required: English Excellent (C1, C2) Or  
Spanish Good (B1, B2) Or  
Portuguese Excellent (C1, C2)

Required Qualifications and Skills:  
Biology

Other requirements:

Experience in entomology is desirable but is not a requirement

#### Work Offered

GEAHNA is seeking for a student in biologist (experience in entomology is desirable but is not a requirement) to plan and carry out biological assays to evaluate natural enemies of the coffee borer (*Hypothenemus hampei*). The ultimate goal of the project is to explore approaches to biologically control of the coffee borer in coffee plantations under different farming systems.

Number of weeks offered: 12 - 18

Working environment: Research and development

Within the months: 14-AUG-2022 - 15-DEC-2022

Gross pay: 1500000 COP / Month

Or within: -

Deduction to be expected: 10%

Company closed within: -

Payment method / time of first payment: Bank Transfer /

Latest possible start date:

#### Accommodation

Canteen at work: No

Expected type of accommodation: Host family

Estimated cost of lodging: 400000 COP / Month

Accommodation will be arranged by: The student, according to a data base provided by the international office

Estimated cost of living incl. lodging: 1300000 COP / Month

#### Additional Information

#### Nomination Information

Deadline for nomination: 22-MAY-2022

Date: 17-MAY-2022

On behalf of receiving country: IAESTE Colombia



# Internship Example

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# Documents



CV

Do it  
yourself

1-2 pages!



Transcript of Records

Office for  
Student  
Affairs

via E-Mail

[Website with  
contact data  
of offices for  
student affairs](#)



Certificate of Enrollment

Karo5 /  
Service  
office

via E-Mail

[studierendenservice  
@tu-darmstadt.de](mailto:studierendenservice@tu-darmstadt.de)



English Certificate

Language  
Resource  
Centre

B1/B2/C1/C2

DAAD-Test  
Dates and costs:  
[www.spz.tu-  
darmstadt.de](http://www.spz.tu-darmstadt.de)

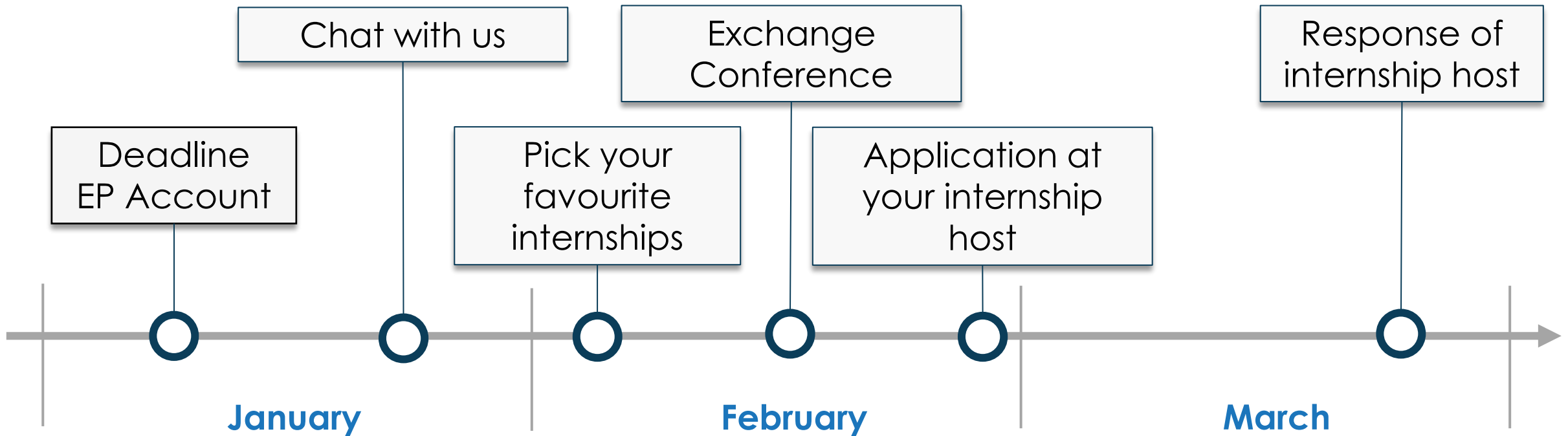


Letter of Motivation

Do it  
yourself

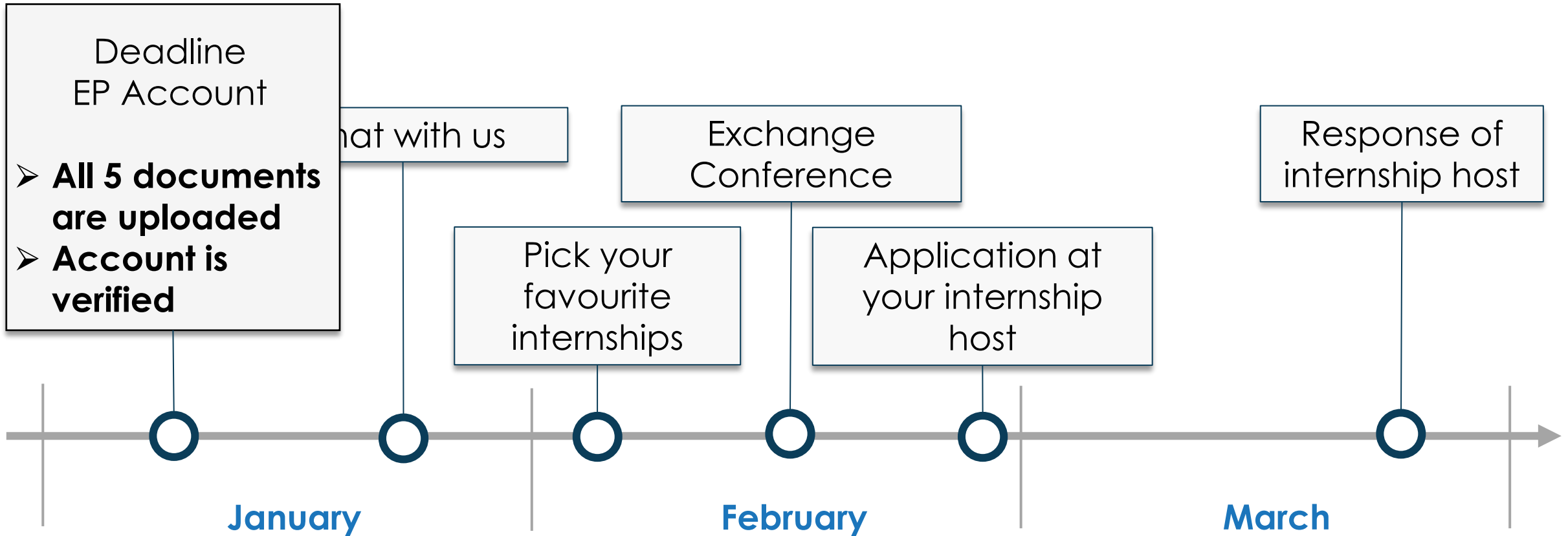
Who are you?  
What are you  
studying and  
why?  
Why internship  
abroad?  
What are your  
hopes and  
dreams for the  
internship?

# Timeline

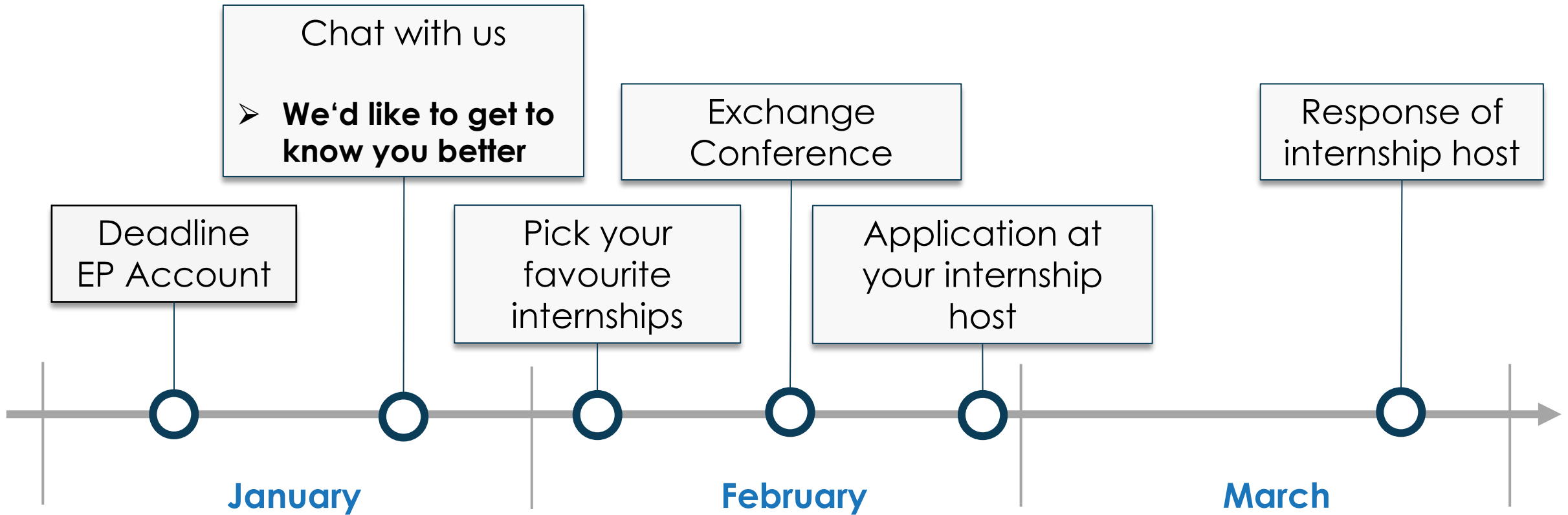




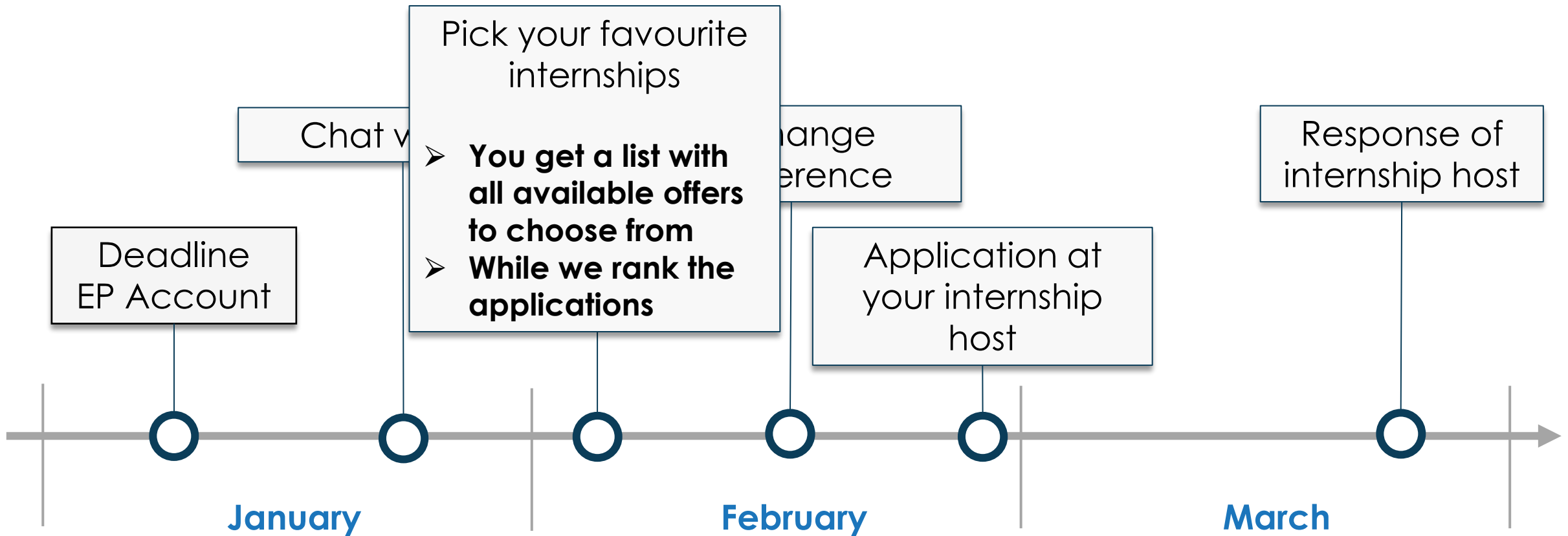
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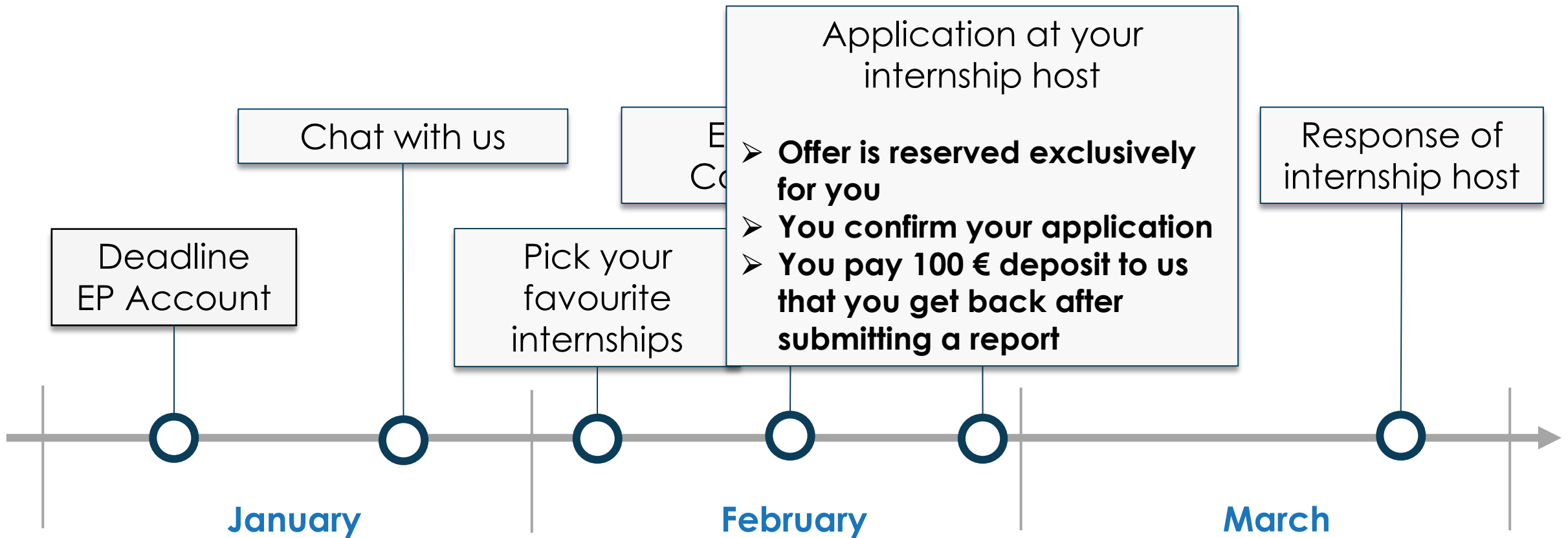
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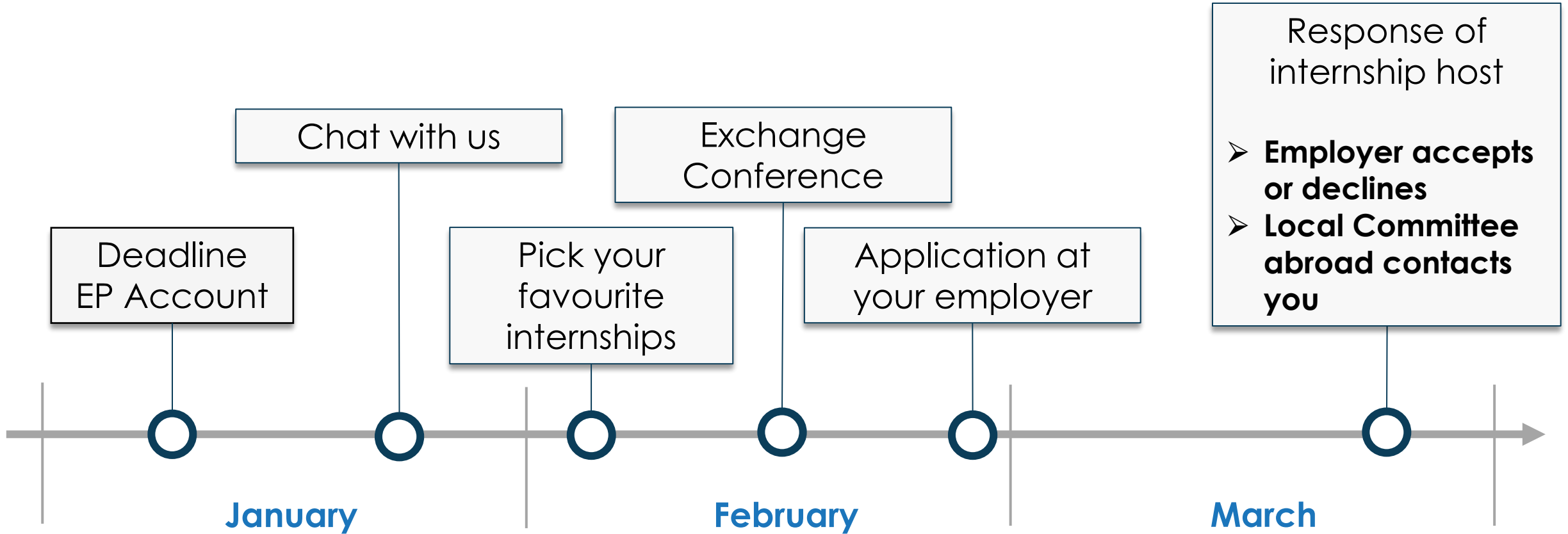
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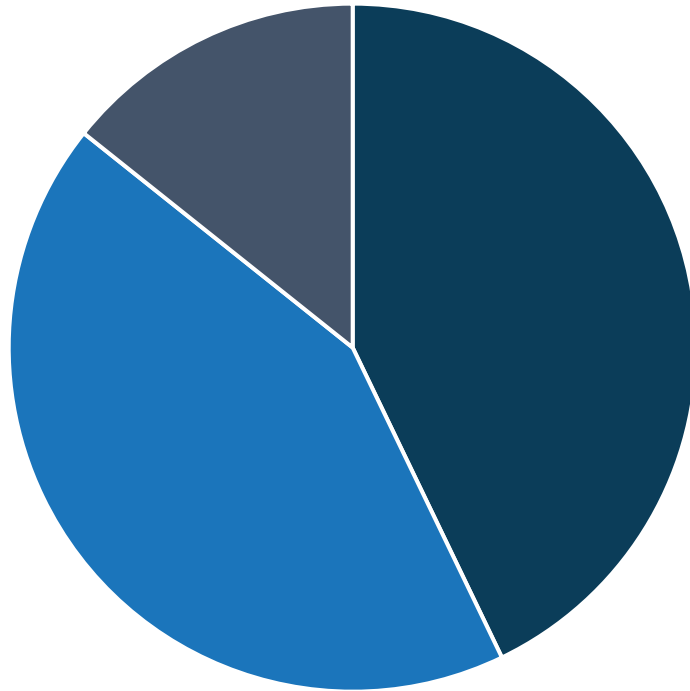


# Vacant internships and global internships

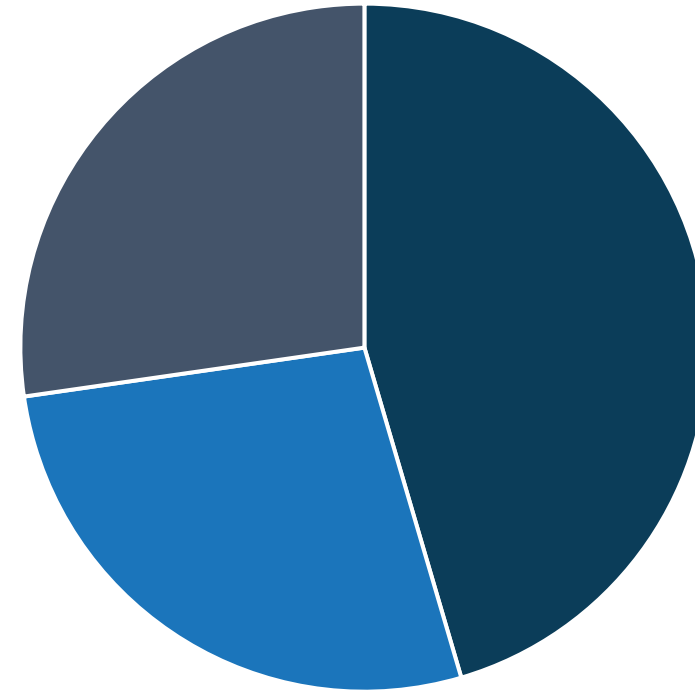
- Can be published throughout the year
- You can find them on the Exchange Platform or [www.iaeste.org](http://www.iaeste.org)
- If you are interested e-mail us: [info@iaeste-darmstadt.de](mailto:info@iaeste-darmstadt.de)
- We assign you (if your account is verified and you have the required skills)

# Odds for successful employment

2020 – 13 applications



2022 – 11 applications



Favourite choice
  Other choice
  No internship arranged
  Favourite choice
  Other Choice
  No internship arranged





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Accepted? Let's go!

# Preparations

# Preparations for your internship



Visa → Support from IAESTE



Accommodation → IAESTE Committee abroad



Insurance → Private or DAAD-insurance



Book Flight / Train → Check travel grant from DAAD



Vaccines → Doctor / STIKO

# Travel Grant

Check [Website of DAAD](#)

## Requirements

- Your internship is outside of Europe
- You don't have any other funding or scholarship for your internship

Amount differs depending on your destination (200 € - 1500 €)

# DAAD-Insurance

DAAD offers cheap health/accident insurance for the period of your stay abroad

Further information:

<https://www.daad.de/de/im-ausland-studieren-forschen-lehren/stipendien-finanzierung/daad-versicherungen/versicherung-im-ausland/>

# After your internship

- Submit feedback form on the Exchange Platform
- Email experience report to your local Committee
- Get your deposit back

**optional:**

- Visit team meeting
- Present your experience at an information event
- Become an IAESTE member and join the IAESTE family!



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You want more of the IAESTE spirit?

# Volunteering



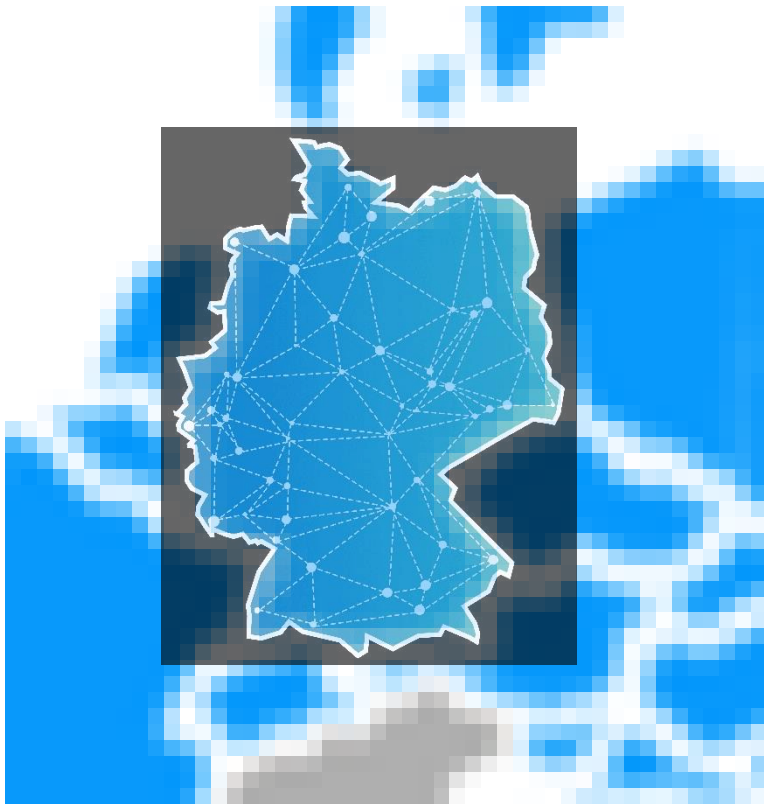
# Organisational Structure



IAESTE A.s.b.l.  
International NPO  
[www.iaeste.org](http://www.iaeste.org)



# Organisational Structure



IAESTE A.s.b.l.  
International NPO  
[www.iaeste.org](http://www.iaeste.org)

National Committee (NC)  
**IAESTE Germany**  
Part of DAAD  
[www.iaeste.de](http://www.iaeste.de)



Deutscher Akademischer Austauschdienst  
German Academic Exchange Service







# Organisational Structure



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National Committee (NC)  
**IAESTE Germany**  
**Part of DAAD**  
[www.iaeste.de](http://www.iaeste.de)

Lokal Committee (LC)  
**IAESTE Darmstadt e.V.**  
[www.iaeste-darmstadt.de](http://www.iaeste-darmstadt.de)



# What do we do at IAESTE Darmstadt?



Jobraising

Marketing

Incoming



Outgoing

Finance




**BOCK AUF AUSLANDS-PRAKTIKUM?**

**BOCK AUF AUSLAND?**

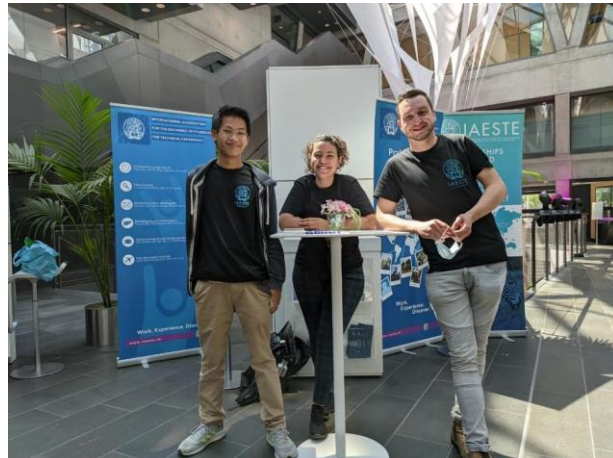
IAESTE LC DARMSTADT

DEINE BÜROKARTE ZU UNSERER INNOVATIONSBÜROANSTALTUNG

IAESTE LC DARMSTADT

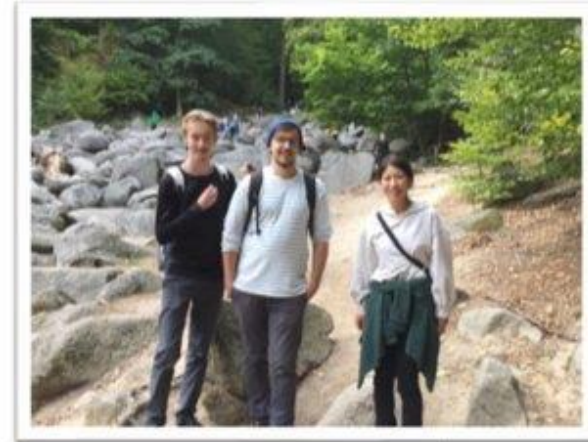
International Association for the Exchange of Students for Technical Experience

# Team Events



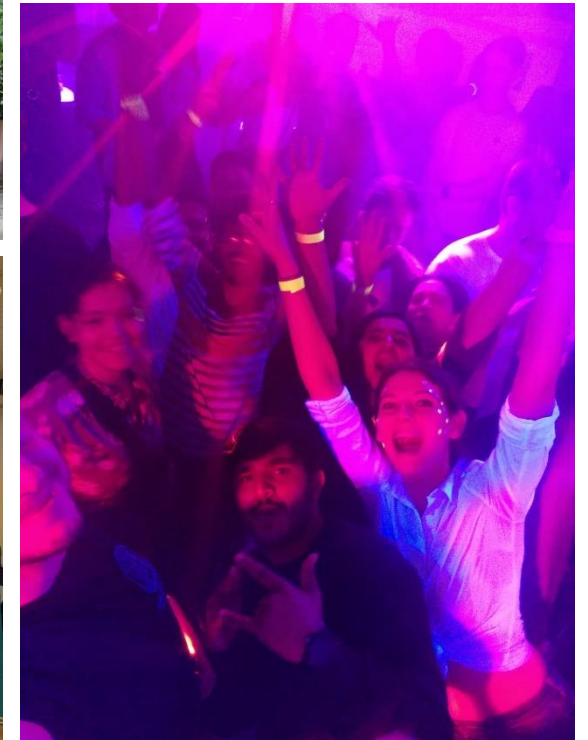
# Incoming Events

Frankfurt Trip



Trip to  
Felsenmeer

# National Events



# International Events



# Benefits of being IAESTE member

New volunteers  
welcome!

Social  
Commitment

Teamwork  
Management  
Leadership

Discover new  
languages  
and cultures

Friendships  
worldwide

International  
Workshops

Easy access to  
internship  
offers

Business  
contacts



# IAESTE

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Confused?

# Q & A





# Keep in touch!



**iaeste.darmstadt**



**IAESTE LC Darmsatdt**



**www.iaeste-darmstadt.de**



**info@iaeste-darmstadt.de**



Meeting Tuesdays at 6 pm  
at Hochschulgruppenhaus (S2 03 | 5)



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How was it?

# Experience Report